



South Carolina Department of Health
and Environmental Control

Division of Procurement Services
**Request for Proposal
Amendment - 1**

Solicitation No.:

RFP-30435-08/24/06-KCG KCG

Date Issued: August 21, 2006

Procurement Officer: Kristen Gordon

Phone No.: (803) 898-3512

E-mail Address: gordonkc@dhec.sc.gov

DESCRIPTION: Services to design, conduct, analyze, and present a telephone survey of Recycling Habits

The Term "Offer" Means Your "Bid" or "Proposal"

SUBMIT OFFER BY (Opening Date/Time): **September 5, 2006 2:30 pm E.T.** See provision entitled "Deadline For Submission Of Offer"

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

QUESTIONS MUST BE RECEIVED BY: **August 28, 2006 5:00 p.m. ET** See provision entitled "Questions From Offerors"

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:	PHYSICAL ADDRESS:
SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street Columbia, S.C. 29201	SC DHEC Division of Procurement Services Bureau of Business Management 2600 Bull Street, Room 1200 – Aycock Bldg. Columbia, S. C. 29201

Offers Must Be Sealed: See provision entitled "Submitting Your Offer"

AWARD & AMENDMENTS	Award will be posted on September 8, 2006 . The award, this solicitation, and any amendments will be posted at the following web address: http://www.scdhec.net/procurement .
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You must submit a signed copy of this form with your offer. By submitting a bid or proposal, you agree to be bound by the terms of the solicitation. You agree to hold your offer open for a minimum of thirty (30) calendar days after the opening date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other (See provision entitled "Signing Your Offer")
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE	

Instructions regarding offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

OFFEROR'S HOME OFFICE ADDRESS		(Address for the offeror's principal place of business)	
CITY		STATE	ZIP CODE
PHONE	FACSIMILE	E-MAIL	
STATE OF INCORPORATION		(If offeror is a corporation, identify the state of Incorporation)	
TAXPAYER IDENTIFICATION NO.		(See provision entitled Taxpayer Identification Number)	

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Acknowledge receipt of this amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (A) by signed and returning one copy of this amendment with your bid; (B) by acknowledging receipt of this amendment on each copy of the offer submitted; or (C) by separate letter or telegram which includes a reference to the solicitation and amendment number(s). Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or telegram, provided such letter or telegram makes reference to the solicitation and this amendment and is received prior to date and time specified.

The purpose of this amendment is to change the Questions received by date, change the date of Bid Opening, change the Award posting date, and answer vendor questions.

The Questions received by date has changed from August 14, 2006 at 5:00 p.m. ET to August 28, 2006 at 5:00 p.m. ET.

Date of Bid Opening has changed from August 24, 2006 at 2:30 p.m. ET to September 5, 2006 at 2:30 p.m. ET.

Award posting date has changed from August 31, 2006 to September 8, 2006.

Vendor Questions

1. Vendor Question:

Where is the Carolina Recycling Association annual conference in 2007?

DHEC Answer:

The conference is in Greenville, SC.

2. Vendor Question:

Are travel expenses supposed to be included in the proposal?

DHEC Answer:

Yes, all travel expenses are to be included in the proposal.

3. Vendor Question:

Does South Carolina have a preference for South Carolina vendors?

DHEC Answer:

Yes. However, the preference does not apply to Competitive Request for Proposal. See SC Procurement Code Section 11-35-1524, D.

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4. Vendor Question:

What was your level of satisfaction with the previous vendor?

DHEC Answer:

DHEC had 100% satisfaction with the previous vendor.

5. Vendor Question:

Will DHEC mail or email a copy of the 2000 survey upon request?

DHEC Answer:

DHEC's only copy of the survey is a bound hard copy. This is available for review by appointment only. See Section III., Scope of Work, on page 11 of 22 in the solicitation documents.

6. Vendor Question:

What was the average length of the phone survey conducted in 2000?

DHEC Answer:

Approximately 15-20 minutes.

7. Vendor Question:

What was the budget for the 2000 survey?

DHEC Answer:

\$40,000.

8. Vendor Question:

When may invoicing occur?

DHEC Answer:

Upon completion of project.